



**US Environmental
Protection
Agency**

Manage Toxic Substances (MTS) System for New Chemical Submissions

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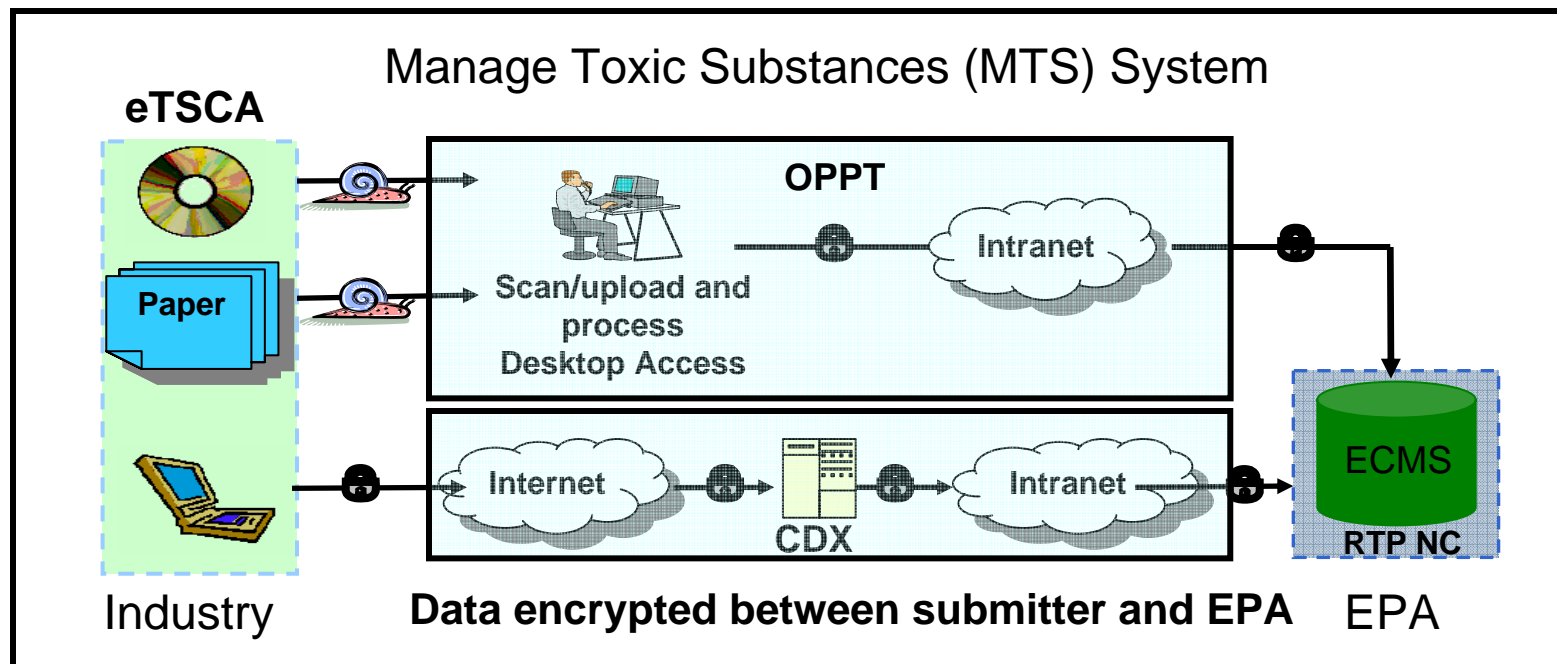


Information Management Division



The MTS System for New Chemical Submissions

- Three major system components
 - Client software (eTSCA) for preparing and submitting new chemical submissions
 - CDX for electronic submission
 - ECMS for processing, storage and access to data/documents





Submission Software Tool

- Companies download eTSCA from EPA website for off-line use
- Facilitates easy preparation for submission of new chemical submission documentation:
 - PMN, SNUN, TMEA, LVE, LOREX
 - Notice of Commencement
 - Support documents (i.e., amendments and additional information)
 - Consolidated and joint submissions
 - File attachments
 - Sanitized copy generated
- Provides user-friendly navigation and help
 - Each section maps to the familiar paper PMN form page for page
 - Dynamic page-level and field-level help
- Performs field and form level data validation
- Works with CDX to secure online communication
 - Submission from industry
 - Copy of Record and Communications from EPA
- Creates completed PDF using official PMN form to accommodate internal company review prior to submission
- Uses same code base as eIUR submission tool





Registering in CDX

- To submit any communication through CDX, the CDX Registrant must first register
- Go to CDX web site, download signature authorization forms and provide basic information
 - Company Name, address, Senior Authorized Company Official (SACO)
 - CDX Registrant(s) name, telephone, eMail
- SACO signs Authorization Form verifying the CDX Registrant is authorized to submit for the company and mails to OPPT
- CDX Registrant completes/signs/notarizes Electronic Signature Agreement and mails to OPPT
- OPPT activates account for CDX Registrant coupled with SACO and Company
- Single CDX Registrant able to register for more than one company





Using eTSCA to Submit through CDX

- eTSCA automatically zips, encrypts and signs the submission (permits only one signature – the CDX Registrant)
- eTSCA automatically verifies CDX Registrant, SACO and Company Name with CDX registration data base before sending





Communications from EPA

- All Written Communications from EPA are:
 - Automated
 - encrypted to the CDX Registrant thru CDX
 - decrypted by eTSCA – Internet mail is not secure

Communication Type	Purpose	Prior Method of Communication
CDX “Ping”	Provides CDX Transaction ID # which indicates that CDX received your submission	New communication
ECMS	Provides Copy of Record to validate that what we received is what you sent	New communication
OPPT Mail Receipt (MRN)	Provides Mail Receipt # which indicates that the submission has been logged in	New communication
OPPT Letter	Provides the case number and Day 1 or Notify that the submission is incomplete	Acknowledgment/ Incomplete Letter

